

4201 South Airport Road, Bartonville, Illinois 61607-2199

(309) 697-6271

June 6, 2017

Dear Parent or Guardian,

Let me be the first to welcome you to the 2017-18 school year. In preparing for a smooth registration process and in response to parent feedback, I am pleased to announce Limestone is implementing several changes, including the use of online forms. First, student registration will be held on the following dates this summer:

Tuesday, August 1, 2017: 8:00 a.m. – 12:00 p.m. & 3:00 – 7:00 p.m. Wednesday, August 2, 2017: 8:00 a.m. – 12:00 p.m. & 3:00 – 7:00 p.m.

The major change is that <u>all forms</u> needing to be completed for registration will be online, through Skyward, our student information system. The forms will become available on July 10, 2017, and will remain available through the dates of registration. *It is important to note that both parents and students will need to complete forms in Skyward.* Completing these forms in advance will shorten registration considerably.

Those parents and students not completing the forms prior to registration will be required to complete them here as part of the registration process. Computers will be made available in the cafeteria and staff will be present to assist you. Additionally, for any parent or student who would like to use school computers in advance of registration and/or need assistance, we have scheduled three family-assistance days in July, the 18th, 19th and 20th, from 7:30 AM to 4:00 PM, in the Principals' Office. If you need an evening time, please contact the Principals' Office to schedule, 697-6271, EXT 455.

A second change we have made to streamline registration is to reduce the number of stations where your family is required to stop. For that reason, parking permits will be distributed the first week of school, and yearbook pictures will be taken during the year. Additionally, you may pay online in advance or make full or partial payments at registration. Verifying residency will still be a part of the process on August 1st and 2nd. Guidance staff will also be available to answer questions you may have regarding student schedules.

We are hopeful these changes will reduce your registration time. To complete the online forms, please use your parent and student Skyward logins included in this mailing. Once you are logged in to Skyward, the 2017-18 Registration icon will be listed at the top of the first screen you see. Please do not hesitate to contact the Principals' Office with any questions regarding this process.

Have a wonderful summer. I look forward to working with you and your student throughout the year.

Sincerely,

Jeri **Yoo**k Principal

Limestone Community High School